



Date: 1st July, 2017

MEETING NOTICE

A meeting of IQAC members is convened on 6th July, 2017 at 4.00 pm in the IQAC office.
All IQAC members are requested to attend the meeting.

1st Meeting

Date: 06/07/2017

Agenda:

1. To read and confirm the minutes of previous meeting held on 18th March 2017.
2. To discuss progress report of the IQAC
3. To discuss Calendar of events for the academic year 2017-2018
4. Strategy to organize student orientation programme
5. Organize National and International conferences/workshops & to select the appropriate theme & resource persons of national repute.
6. Any other matter with the permission of the chair.


IQAC Coordinator
K. L. E. Society's P. C. Jabin Science College
Vidyanagar, Hubballi.
Karnataka - 580031.


Principal
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Karnataka - 580031.





INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

Meeting No: 1

Date: 06/07/2017

Time: 4.00pm

Members present: 10

Venue: IQAC

The first meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 6th July, 2017. The meeting was chaired by Dr. S. V. Hiremath, Principal & Chairman of IQAC.

Presentation of the agenda of the meeting

Dr. A. B. Sonappanavar, the coordinator of IQAC, presented the agenda for the meeting.

Agenda 1:

To Read and confirm the minutes of previous meeting held on **18th March, 2017**.

Resolution:

The minutes and action taken report of the last meeting held on **18th March, 2017** were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 18th March, 2017

Agenda 2:

Preparation of National conference organized by IQAC

Resolution:

IQAC members suggested publishing the proceeding of the conference papers with ISBN.

Action Taken:

The papers of the conference published in proceedings with ISBN number.

Agenda 3:

Cold drinking water units for students in campus

Resolution:

It is resolved to suggest for installation cold drinking water unit under Alumni financial assistance.

Action Taken:

Cold & safe drinking water unit was installed on 27th April 2017 through Alumni association of the Institution.





INTERNAL QUALITY ASSURANCE CELL

Agenda 4:

Facilitate to conduct PG CET Coaching for VI semester students.

Resolution:

It is resolved to facilitate all departments to prepare time table to conduct PG CET classes for the benefit of the students.

Action Taken:

Faculty members of Physics, Botany and Chemistry departments conducted PG CET classes for sixth semester students in the month of June 2017.

Agenda 5:

To fix benchmarks for the celebration of graduation day

Resolution:

Members Suggested to celebrate the graduation day as an academic programme to inspire students.

Action Taken:

The sixth graduation day celebrated on 7th April 2017 in the presence of Dr. P. B. Gai, Vice Chancellor, Karnatak University, Dharwad.

Agenda 6:

Any other subject with permission of the chair

- To complete Green Audit survey

Resolution:

Members suggested to get green audit survey from the government or private agency. In this view the Principal informed that the green audit survey has to be audited by the Green audit committee of the college.

Action Taken:

The Green audit survey is under progress and will be completed by the Green audit committee of the college in the month of September 2017.

Proceedings of the present IQAC meeting

Agenda 2:

To discuss Progress report of IQAC

Resolution:

The IQAC Progress report presented in the meeting and members accepted the IQAC progress report.





INTERNAL QUALITY ASSURANCE CELL

Agenda 3:

To discuss Calendar of events for the academic year 2017-2018

Resolution:

The house suggested to prepare calendar of academic events of the college by collecting calendar of events from each department and suggested to upload in the college website.

Agenda 4:

Strategy to organize student Orientation programme

Resolution:

It is resolved to conduct Student's orientation programme on 10th July 2017 and provide training to faculty to conduct orientation programme prior to the programme.

Agenda 5:

Organize National and International conferences/workshops and to select the appropriate theme & Resource persons of National repute.

Resolution:

It is resolved to conduct National and International conferences/Workshops.

Agenda 6:

Any other matter with the permission of the chair

Resolution:

No matter was discussed.


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Date: 25th July, 2017

MEETING NOTICE

A meeting of IQAC members is convened on 2nd August, 2017 at 4.00pm in the IQAC office.
All IQAC members are requested to attend the meeting.

2nd Meeting

Date: 02/08/2017

Agenda:

1. To read and confirm the minutes of previous meeting held on 6th July, 2017.
2. To discuss regarding students field visits, workshops and awareness programmes, seminars and guest lectures.
3. To design new feedback format on teaching and learning, curriculum design and infrastructure.
4. Initiation to organise gender sensitization programmes.
5. Any other matter with the permission of the chair.


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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

Meeting No: 2

Date: 02/08/2017

Time: 4.00pm

Members present: 11

Venue: IQAC

The second meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 2nd August, 2017. The meeting was chaired by Dr. S. V. Hiremath, Principal & Chairman of IQAC.

Presentation of the agenda of the meeting

Dr. A. B. Sonappanavar, the coordinator of IQAC, presented the agenda for the meeting.

Agenda 1:

To Read and confirm the minutes of previous meeting held on **6th July, 2017**.

Resolution:

The minutes and action taken report of the last meeting held on **6th July, 2017** were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 6th July, 2017

Agenda 2:

To discuss Progress report of IQAC

Resolution:

The IQAC Progress report presented in the meeting and members accepted the IQAC progress report.

Action Taken:

Progress report of IQAC was accepted.

Agenda 3:

To discuss Calendar of events for the academic year 2017-2018

Resolution:

The house suggested to prepare calendar of academic events of the college by collecting calendar of events from each department and suggested to upload in the college website.

Action Taken:

Academic calendar of events was prepared and has been uploaded in the college website.





INTERNAL QUALITY ASSURANCE CELL

Agenda 4:

Strategy to organize student Orientation programme

Resolution:

It is resolved to conduct Student's orientation programme on 10th July 2017 and provide training to faculty to conduct orientation programme prior to the programme.

Action Taken:

Student's orientation programme was conducted on 10th July 2017.

Agenda 5:

Organize National and International conferences/workshops and to select the appropriate theme & Resource persons of National repute.

Resolution:

It is resolved to conduct National and International conferences/Workshops.

Action Taken:

- International conference on recent innovation on computer applications was organized on 20th & 21st July, 2017 by BCA department.
- Intercollegiate literary fest : "Jigyasa" was held on 22nd July, 2017.
- International Indian cultural fest was conducted on 31st July, 2017.
- Entrepreneurship Workshop for students was conducted on 26th July, 2017 and 2nd August, 2017.

Agenda 6:

Any other matter with the permission of the chair

Resolution:

No matter was discussed.

Proceedings of the present IQAC meeting

Agenda 2:

To discuss regarding students field visits, workshops and awareness programmes, seminars and guest lectures.

Resolution:

It is resolved to arrange the field visits to enhance the practical knowledge of the students. It is also recommended to organize workshops, awareness programmes, seminars and guest lectures to both faculty and students.





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AUTONOMOUS, CPE PHASE -III

Re-accredited by NAAC at 'A' Grade with CGPA 3.43

INTERNAL QUALITY ASSURANCE CELL

Agenda 3:

To design new feedback format on teaching and learning, curriculum design and infrastructure

Resolution:

It is resolved to design Feedback formats according to new NAAC guidelines in both manual and digital mechanism.

Agenda 4:

Initiation to organise gender sensitization programmes.

Resolution:

It is resolved to organize gender sensitization programme


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Date: 1st December, 2017

MEETING NOTICE

A meeting of IQAC members is convened on 10th December, 2017 at 4.00pm in the IQAC office. All IQAC members are requested to attend the meeting.

3rd Meeting

Date: 10/12/2017

Agenda:

1. To read and confirm the minutes of previous meeting held on 2nd August 2017
2. Initiation to organize faulty development programme
3. To discuss the recommendations by the NAAC Peer team with the entire faculty.
4. Formation of the committee to carry on post accreditation process.
5. Any other matter with the permission of the chair.


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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

Meeting No: 3

Date: 10/12/2017

Time: 4.00pm

Members present: 10

Venue: IQAC

The third meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 10th December, 2017. The meeting was chaired by Dr. S. V. Hiremath, Principal & Chairman of IQAC.

Presentation of the agenda of the meeting

Dr. A. B. Sonappanavar, the coordinator of IQAC, presented the agenda for the meeting.

Agenda 1:

To Read and confirm the minutes of previous meeting held on 2nd August, 2017.

Resolution:

The minutes and action taken report of the last meeting held on 2nd August, 2017 were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 2nd August, 2017

Agenda 2:

To discuss regarding students field visits, workshops and awareness programmes, seminars and guest lectures.

Resolution:

It is resolved to arrange the field visits to enhance the practical knowledge of the students. It is also recommended to organize workshops, awareness programmes, seminars and guest lectures to both faculty and students.

Action Taken:

- Industry visit was organized by Biotechnology and Microbiology department on 8th August 2017 for observational learning.
- Mathematics department arranged Guest lecture on 12th August 2017.
- Faculty of Physics and Chemistry departments has demonstrated various experiments to Lamington Girls High School students on 22nd August 2017.
- BCA department organised Seminar on Network concepts on 1st September 2017.
- Zoology department conducted awareness programme on water borne diseases on 7th September 2017 at Taralgatta village.





INTERNAL QUALITY ASSURANCE CELL

Agenda 3:

To design new feedback format on teaching and learning, curriculum design and infrastructure

Resolution:

It is resolved to design Feedback formats according to new NAAC guidelines in both manual and digital mechanism.

Action Taken:

Manual and Digital feedback format designed as per new guidelines of NAAC.

Agenda 4:

Initiation to organise gender sensitization programmes.

Resolution:

It is resolved to organize gender sensitization programme

Action Taken:

To create a culture of conducive, fair and harmonious environment amongst its employees and in the organization a gender sensitization programme was successfully conducted on 9th September 2017.

Agenda 5:

Any other matter with the permission of the chair

Resolution:

No matter was discussed.

Proceedings of the present IQAC meeting

Agenda 2:

Initiation to organize faculty development programme

Resolution:

It is resolved to conduct faculty development programme

Agenda 3:

To discuss the recommendations by the NAAC Peer team with the entire faculty.

Resolution:


It is resolved to follow recommendations made by NAAC peer team.

Agenda 4:


Formation of the committee to carry on post accreditation process

Resolution:

It is resolved to form a committee to carry on post accreditation process.


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Date: 10th March, 2018

MEETING NOTICE

A meeting of IQAC members is convened on 16th March, 2018 at 12.30pm in the IQAC office. All IQAC members are requested to attend the meeting.

4th Meeting

Date: 16/03/2018

Agenda:

1. To read and confirm the minutes of previous meeting held on 10th December 2017
2. To discuss academic calendar of events for the even semester of the academic year 2017-18
3. Initiation to organize graduation day for passed out students of 2016.
4. Initiations to organize Alumni meet for the year 2017-18
5. To design feedback format for alumni on curriculum and infrastructure.
6. Any other matter with the permission of the chair.


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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

Meeting No: 4
Members present: 10

Date: 16/03/2018

Time: 12.30pm
Venue: IQAC

The fourth meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 16th March, 2018. The meeting was chaired by Dr. S. V. Hiremath, Principal & Chairman of IQAC.

Presentation of the agenda of the meeting

Dr. A. B. Sonappanavar, the coordinator of IQAC, presented the agenda for the meeting.

Agenda 1:

To Read and confirm the minutes of previous meeting held on 10th December, 2017.

Resolution:

The minutes and action taken report of the last meeting held on 10th December, 2017 were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 10th December, 2017

Agenda 2:

Initiation to organize faculty development programme

Resolution:

It is resolved to conduct faculty development programme

Action Taken:

Department of BCA conducted Faculty Development programme on 9th March 2018.

Agenda 3:

To discuss the recommendations by the NAAC Peer team with the entire faculty.

Resolution:

It is resolved to follow recommendations made by NAAC peer team.

Action Taken:

NAAC recommendations and suggestions discussed with faculty for post accreditation process.





INTERNAL QUALITY ASSURANCE CELL

Agenda 4:

Formation of the committee to carry on post accreditation process

Resolution:

It is resolved to form a committee to carry on post accreditation process.

Action Taken:

The following committee constituted to carry on post accreditation process

1. Dr. P.R. Jeeragal — NAAC, Coordinator

2. Conveners for Criteria:

Criteria I - Dr. S.B Koujalgi

Criteria II - Dr.L.C .Kulkarni

Criteria III- Dr. Arun A. Shetti

Criteria IV - Mr. R.P. Mudenurmth

Criteria V - Dr. S.S.Patil

Criteria VI- Shri. P.G. Patil

Criteria VII - Dr. M.Y. Molekar

Proceedings of the present IQAC meeting

Agenda 2:

To discuss academic calendar of events for the even semester of the academic year 2017-18

Resolution:

It is resolved to prepare even semester academic calendar of events for the academic year 2017-18.

Agenda 3:

Initiation to organize graduation day for passed out students of 2016.

Resolution:

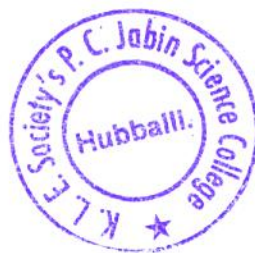
It is resolved to organize graduation day for passed out students of 2016 in the month of April.

Agenda 4:

Initiations to organize Alumni meet for the year 2017-18

Resolution:

It is resolved to organize Alumni meet for the year 2017-18 in the month of April.





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INTERNAL QUALITY ASSURANCE CELL

Agenda 5:

To design feedback format for alumni on curriculum and infrastructure

Resolution:


It is resolved to prepare structured feedback for alumni on curriculum and infrastructure


Agenda 6:

Any other matter with the permission of the chair

Resolution:

No matter was discussed.


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